



## Summary of Finance Committee Review of FY 2024 Proposed Budget (Actions & References)

Action Minutes to the Finance Committee Hearings can be found on the City's webpage here:

<https://www.cityofpaloalto.org/Departments/City-Clerk/City-Council-Standing-Committees/Finance-Committee>. In addition, throughout the Finance Committee Budget Hearings, various memoranda were distributed "At Places" in order to respond to inquiries made by the Committee or provide additional pertinent information at staff's behest. In addition, summary presentations were given at each hearing providing high level overviews of each item. Specific meetings and reference links to materials are outlined below.

### May 1, 2023 City Council Meeting

Action Minutes:

- <https://cityofpaloalto.primegov.com/Public/CompiledDocument?meetingTemplateId=1456&compileOutputType=1>

Presentations:

- FY 2024 Proposed Budget Overview  
<https://cityofpaloalto.primegov.com/meeting/attachment/1499.pdf?name=Item%204%20Presentation>
- Video: <https://youtube.com/watch?v=vRDEmwM2FVE?feature=share>

### May 5, 2023 Finance Committee

Action Minutes:

- Action minutes are still pending

Presentations:

- FY 2024 Proposed Operating and Capital Budgets:  
<https://cityofpaloalto.primegov.com/Public/CompiledDocument?meetingTemplateId=12590&compileOutputType=1>

Video: <https://youtube.com/watch?v=iIBi27tPZQk?feature=share>

### May 9, 2023 Finance Committee

Action Minutes:

- Action minutes are still pending

Presentations:

- FY 2024 Proposed Operating and Capital Budgets Continuation:  
<https://cityofpaloalto.primegov.com/Public/CompiledDocument?meetingTemplateId=12597&compileOutputType=1>

Video: <https://youtube.com/watch?v=D9U17HXJgkU?feature=share>

### **List of Supplemental Information provided during Budget Deliberations**

During the Finance Committee hearings and the City Council update, staff provided additional information to Committee members to assist in the review of the Fiscal Year 2023 Proposed Budget. Below is a list of links to those memoranda:

## Summary of Finance Committee Review of FY 2024 Proposed Budget (Actions & References)

- May 5 [At Places Memorandum: Capital Reappropriations, staffing & vacancies, contract spend, organization chart](#)
- May 9 [At Places Memorandum: Additional Information Requested by Finance Committee](#)

### Additional Information Memos from May 5 (provided *at staff's behest*)

In previous years, the City Council has made a variety of requests to provide context and/or additional data points of reference to aid in budget deliberations. Staff compiled and transmitted the following items at the May 5, 2023 budget meeting:

- Capital Fund reappropriations list
- Vacancy report, as of May 2023
- City's list of lease information
- Service provider spend report
- Department organization charts
- Responses to City Council questions from May 1 Study Session
  - Hiring status of positions added during FY 2023
  - Potential cost savings due to delayed hiring in FY 2024
  - Citywide General Expense Reconciliation (FY23 Adopted to FY24 Proposed)
  - Status of various capital projects (verbal update during Capital Fund Projects Overview)